

FIRE COMMISSION MINUTES Thursday June 11, 2015 LETA VAUGHN

Call to order 7:04

Attending: Bob Lippman, Bob Russell, Leta Vaughn, Jazmine Duncan, Chief Ron Drake, Greg Halliday

Bob Lippman motions to change order of agenda items, Bob R. seconds unanimously approved

-Approval of Minutes Leta motions, Bob L. seconds, unanimously approved.

-Public Comment None

-Fire Chief's Report: Ron Drake No Fires, one ambulance assist on the May 26th. Library kids came for a field trip. Fire danger down to low. Mark Marcum gave us a breakdown of the engines and list of what is not on them. We will be going over that list soon.

-Treasurer's Report: Bob Russell

--Financial accounting update (ongoing)

--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing)

--Discussion and possible action on budget approval process, amendments, and reporting (ongoing) Good shape. For the record contacts from treasurer at end of last month county will start paying delinquent taxes once a month. They will deposit directly into our ptif account and we can move that all electronically. Grant request we will find out next couple of weeks.

-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/Bob Russell

BLM working on transportation plan and wants to be involved with our plans of where we would like ingress and egress. Next meeting a lot to do. Bob L. coordinating with Mark Markum to work with shaded break and no fire signs.

River Road and Pace hill were blocked after a storm and flashing on the road.

Bob R. if road gets blocked first responders get blocked too. Would like some sort of protocol on what to do in this situation. State is thorough about checking all roads and reporting any problems. Maybe we should have them page it out to make everybody aware.

Town could have agreement with County to clear with roads with Town equipment if they can respond faster than the County. Maybe trade their snowplowing for our removing mud. Should think about all this. Greg will bring it up to road committee. Bob R. will bring up to EMR. Jaz will bring it up to council. We could page it out ourselves.

-Emergency Medical Responder Report: Bob Russell

Two calls in last month.

-Firewise update: Completion of Community Fire Plan; CV crew work and budget (FFSL):

Bob Lippman Bob Lippman would like to continue to work on the fire plan after his commission position ends. Chipper day very successful already have people to sign up for next.

-Discussion and possible action on upcoming election procedures: Leta Vaughn

Mitch Stock signed up as only candidate. Leta: everything that was required of us such as posting was done. If no one else comes forward as a write in before the September 4th deadline we will not need an election. Looking into what will be required if we do end up with an election.

-Discussion and possible action on formally appointing a chief administrative officer and appointed as records officer: Leta Vaughn Bob R. motions to appoint Leta as records officer Bob Lippman seconds unanimously passes.

-Discussion and possible action creating a mission statement: Bob Russell Likes Tooele's mission and vision statement and values listed. Bob R. will write it up subject to editing. Ron D. we are the first responder in this valley.

-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: development of standard operating guidelines, policies and procedures Leta presents SOG for PPE's she will revise them as per changes talked about and bring it to next meeting. Jaz would like G to change to remove as "deemed necessary". Greg would like to specify all leather boots. Add as per NFPA. Also add Structure helmet with shield.

-Updates regarding Shafer Ln. Extension easements and proposed agreement with town: Bob Lippman yes everything has been recorded! Ron Drake will file official copy at station 1.

-Discussion and possible action on immediate needs/purchasing and engine repairs/upgrades

-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc. none needed

Adjourn Leta motions, Bob R. seconds, unanimous 8:10 p.m.